



**Assistant Director of Legal, Governance and  
Monitoring**

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## **Decision Summary**

**Committee:**  
**AUDIT COMMITTEE**

**Date:**

**Committee Clerk:**

**TEL:**

**CORPORATE GOVERNANCE AND**

**FRIDAY 21 APRIL 2017**

**Andrea Woodside**

**01484 221000**

### **Chair**

Councillor Hilary Richards

### **Councillors Attended**

C Pattison, K Pinnock, J Taylor and L Wilkinson

### **Apologies**

Councillor Julie Stewart-Turner

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## **1 Membership of the Committee**

This is where Councillors who are attending as substitutes will say for whom they are attending.

Apologies for absence were received on behalf of Councillor Stewart-Turner.

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## **2 Minutes of Previous Meeting**

To approve the Minutes of the meeting of the Committee held on Friday 10 March 2017.

Approved as a correct record subject to the amendment of (i) Minute No. 1 to reflect that apologies for absence had been submitted on behalf of Councillor Pattison and (ii) Minute No. 7, Resolution (2) to read that the report be submitted to Council on 22 March 2017.

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### **3 Interests**

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

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### **4 Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was noted that Agenda Items 10 and 11 would be considered in private session.

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### **5 Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

None received.

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### **6 Public Question Time**

The Committee will hear any questions from the general public.

No questions were asked.

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## **7 Annual Report of Internal Audit - 2016/2017**

To receive the report.

Contact: Martin Dearnley, Head of Audit and Risk

- 1) That the report be received and that it be noted that the Committee is content with the effectiveness of the internal audit function, the broader control environment, risk management and governance arrangements of the Council, and conformance with Public Sector Internal Audit Standards.
  - 2) That the requirement for the external evaluation of Internal Audit to be undertaken in 2017/2018 be noted and that a report be submitted to a future meeting regarding the proposed arrangements.
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## **8 Outside Bodies Update**

To receive the report.

Contact Officer: Alaina McGlade, Governance Officer

That the update on representation of Outside Bodies be noted.

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## **9 Exclusion of the Public**

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the undermentioned Minute.

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## **10 Quarterly Report of Internal Audit**

This report is recommended for consideration in private because the information contained in it is exempt information within part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority

holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.

To receive the report.

Contact: Martin Dearnley, Head of Audit and Risk

- 1) That the Internal Audit Quarter 4 (2016/2017) be received and noted.
  - 2) That the Head of Audit and Risk be requested to submit a report on the Council's overall framework of assurance to a future meeting of the Committee.
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## **11 Annual Governance Statement**

This report is recommended for consideration in private because the information contained in it is exempt information within part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.

To receive the report.

Contact: Simon Straker, Audit Manager

That the draft Annual Governance Statement 2016/2017 be received and noted.

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